

**TYPE YOUR RESPONSES, PRINT, SIGN AND RETURN TO US.**

**To protect your personal information, please do not send completed forms through your existing e-mail. If you would like to send information electronically, please contact James Hinton, Jr. at 757-451-4011 or the lender you are working with, and you will be provided with a secure method to send the information.**

• **Original copies of your:**

- Completed Homeownership Program Intake Form
- Initialed and signed Homeownership Program Counseling Form
- Information Disclosure Authorization

• **Copies of your most current paycheck stubs for a 30-day period and documentation of additional income (ex. child support, SSI, etc.)**

• **Copy of acceptable identification. Please use one of the following valid/non-expired items:**

- Driver's license with photo
- VA photo identification
- Passport with photo
- Alien I.D. Card with photo
- Armed Forces I.D. with photo

• **You may return the above items via mail/delivery to:**

Community Development Department  
Dollar Bank  
501 South Independence Boulevard  
Virginia Beach, VA 23452

• **For questions, please contact:**

James Hinton  
757-451-4011  
jhinton508@dollarbank.com

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**Personal Data** - information used to obtain your credit report from three reporting agencies

Married                       Unmarried                       Separated  
Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Co-Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Number of Dependents \_\_\_\_\_ Ages \_\_\_\_\_ Home / Cell \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Applicant's SSN \_\_\_\_\_ Co-Applicant's SSN \_\_\_\_\_  
Present Address \_\_\_\_\_

Own                       Rent                      How Long \_\_\_\_\_ Rent Amount \_\_\_\_\_  
Prior Address, if less than two years: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**Employment History** - two years required, add to back page

Applicant's Current Employer \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_  
Position \_\_\_\_\_ How Long \_\_\_\_\_  
Gross Mth. / Yr. Income \_\_\_\_\_ Other Income / Source \_\_\_\_\_  
Explain \_\_\_\_\_

Co-Applicant's Current Employer \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_  
Position \_\_\_\_\_ How Long \_\_\_\_\_  
Gross Mth. / Yr. Income \_\_\_\_\_ Other Income / Source \_\_\_\_\_  
Explain \_\_\_\_\_

**Bank Information**

Bank/Credit Union Name \_\_\_\_\_  
Checking Amount \_\_\_\_\_ Savings Amount \_\_\_\_\_

**Liabilities** - Credit cards, auto loans, other loans, child support - list as monthly payments in the fields below

Credit Cards \_\_\_\_\_  
Auto Loans \_\_\_\_\_  
Student Loans \_\_\_\_\_  
Personal Loans \_\_\_\_\_  
Others \_\_\_\_\_  
Explain \_\_\_\_\_  
Total Monthly Payments \_\_\_\_\_

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Initials of Participant(s)

- \_\_\_\_\_ 1. (I)(We) fully understand that the Dollar Bank CREDIT CONSULTANT ASSIGNED TO ME/US AS PART OF THE Homeownership Program is providing information on how to rectify credit problems to be in a better position to possibly qualify for a mortgage.
- \_\_\_\_\_ 2. (I)(We) fully understand that the credit counseling process offered by Dollar Bank is a service rendered to provide detailed information on mortgage requirements and assist me/us in understanding mortgage credit analysis ratings.
- \_\_\_\_\_ 3. (I)(We) fully understand that the services rendered under the Homeownership Program are for Dollar Bank low-to-moderate residential mortgage products.
- \_\_\_\_\_ 4. (I)(We) fully understand that the program does not guarantee me/us an approval of a residential mortgage application with Dollar Bank or any other financial institution.
- \_\_\_\_\_ 5. (I)(We) fully understand and agree that Dollar Bank shall not be responsible for any credit decisions or actions which I/we may take based on the information which is provided to me/us in connection with the Homeownership Program of Dollar Bank.
- \_\_\_\_\_ 6. I/we authorize Dollar Bank to obtain consumer credit report(s) to assist in the evaluation of my/our credit.

By:

\_\_\_\_\_  
(Participant's Signature)

\_\_\_\_\_  
(Printed Name)

Date:  
\_\_\_\_\_

By:

\_\_\_\_\_  
(Participant's Signature)

\_\_\_\_\_  
(Printed Name)

Date:  
\_\_\_\_\_

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To Whom It May Concern:

I/We hereby authorize you to release to Dollar Bank for verification purposes, information concerning:

- Employment history, dates, title, income, hours worked, etc.
- Banking and savings account of record.
- Mortgage loan rating (opening date, high credit, payment amount, loan balance and payment record).
- Any information deemed necessary in connection with a consumer credit report for a real estate transaction.

This information is for the confidential use in compiling information for a consumer loan lender.

A photographic or carbon copy of this authorization (being photographic or carbon copy of the signatures of the undersigned) may be deemed to be the equivalent of the original and may be used as a duplicate original.

Your prompt reply will help my real estate transaction.

The undersigned further authorizes Dollar Bank to obtain a consumer credit report(s) to assist in the evaluation of my/our credit.

**Applicant Signature:**

**Applicant Social Security Number:**

\_\_\_\_\_

\_\_\_\_\_

**Applicant Printed Name:**

**Applicant Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Co-Applicant Signature:**

**Co-Applicant Social Security Number:**

\_\_\_\_\_

\_\_\_\_\_

**Co-Applicant Printed Name:**

**Co-Applicant Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_